



Ahmednagar Jilha Maratha Vidya Prasarak Samaj's
NEW ARTS, COMMERCE AND SCIENCE COLLEGE
PARNER – 414 302
Dist.-Ahmednagar (MS), India

Extension Activities

Policy and Procedures



Extension Activities

Introduction:

India is one of the youngest nations in the world, with about 65 percent population under 35 years of age. As the young minds of India aspire for a better life, millions of them enter higher education institutes and are exposed to a new world of ideas. It is essential to inculcate a sense of social responsibility in them in addition to their academic programs. New Arts, Commerce and Science College, Parner gives prominence to extension and outreach activities with the intention of service and philanthropy toward society. Extension and outreach activities have been ingrained into the feathers of the college. The practice of organizing extension activities that are beneficial for the community is followed by all the departments, support services and cells in tune with its vision and mission statement.

Objectives:

1. To sensitize students about the socio-economic realities and constitutional obligations.
2. To develop ethical and social responsibility for inclusive environment and instill the life skills.
3. To design programmes for the protection and conservation of natural resources and environment.
4. To help local governments to improve their quality of governance.
5. To inculcate social values through short term courses, workshops, training programmes and outreach programs.

Guiding Principles:

1. The term 'Extension' means, a judicious use of the resources of the institution such as infrastructure, expertise, knowledge, skills, man power, for the betterment of community and the stakeholders including the college, through planned programmes.
2. All students should be involved in extension and outreach activities.
3. The programmes organized should help in imbibing the spirit of service among students.
4. The extension activities should help build society through the service of the college.
5. Special care and consideration are to be given to the marginalized sections of local society including tribal, economically backward communities, etc.
6. NSS, NCC, Board of Student's Development (SDB) and other cells should follow the guiding principles.
7. The resources of the college may be used for the benefit of the community near and far away imbibing the spirit of 'life in abundance'.



Programs:

The programs are designed and conducted considering the locational advantages, needs of the community, surveys and discussions with experts, NGOs, Government officials.

✓ **Selection of the Program**

1. Extension activities must be planned well in advance.
2. All extension activities of NSS, NCC, BSD and academic departments shall be organized under the aegis of IQAC.
3. All the administrative matters connected with the extension activities shall be performed through the office.
4. The HOD / coordinator of activity shall intimate the programs undertaken with the objectives, action plan, modus operandi, financial implications and time frame, the faculty and students involved, etc. before implementation the activity.
5. The care should be taken to avoid any conflict with the interest of the college or society while conduct of activity.
6. To the extent possible, programs should be arranged without affecting regular class hours.

✓ **Conduct of the programme**

1. The activity should be coordinated by a teacher deputed.
2. Objectivity must be maintained while selecting the beneficiaries for the programme.
3. To the extent possible, the place of extension activity must be the immediate neighborhood of the college or the area that are identified by the HEI for the purpose.
4. Some of the activities may be coordinated by the student or group of students for capability enhancement.
5. Any conflicts, disputes, etc. regarding the extension activity shall be dealt with at the college level.
6. All the serious issues/disasters arising during the conduct of the programme shall be reported to the college authorities immediately.
7. All the stakeholders are strictly forbidden from involving any activity that takes away the reputation of the institution.

✓ **Documentation**

The records including notices, circulars, schedule, geotag photographs and report along with outcomes of the extension activity shall be maintained at the department level and copy of the same should be forwarded to IQAC.



Committee:

- **Committee Chairman**
 - Dr. R. K. Aher
- **Committee Member**
 - Dr. D. S. Ghungarde
 - Dr. H. S. Shelke
 - Dr. A. V. Ghorpade
 - Dr. B. B. Shelke
 - Lt. B. G. Dagale
 - Dr. R. S. Diggikar
 - Smt. R. R. Dighe

We strive to follow a scheme of continuous improvement and upgradation in our procedures, practices and review the policy on a regular basis to evaluate continued relevance and to monitor compliance.

Date: 30.12.2018

Place: Parner

IQAC, NACS